

# Fleet Operators Electrification Guide

Con Edison will help you plan your transition to electric vehicles and make sure you have reliable electric infrastructure to meet your charging needs.

Please submit requests for new or upgraded electric service for your charging stations as early as possible so we can help you plan your installation.

## Who Should Submit a New Service Request?

- Truck operators and other medium- and heavy-duty fleet owners looking to install charging stations to electrify their fleet
- Groups that are either already participating or plan to participate in NYSERDA's [Truck Voucher Incentive Program](#) or the [NYC Clean Trucks Program](#)

## How to Submit a Request

**Step 1. LOG IN** to our [Building & Remodeling Project Center](#).

Use your existing credentials or create a new profile for your business.

**Step 2. CREATE** a service request. Select “Existing Service” even if you are asking for a new service. At the bottom of the “New Service Request Types” page, click “Electric vehicle supply equipment (charging station/equipment).”

**Step 3. ATTACH** the following required documents:

- i. Letter of Authorization (if you are applying on behalf of a customer)
- ii. Site Plan (including the location of any proposed new service, if applicable)
- iii. One Line Diagram
- iv. Load Letter
- v. EV Charging Station Equipment Cut Sheets

### Step 4. REVIEW

Con Edison's Energy Services team will review your service request, and the engineering department will perform a service determination study. This generally takes about 30 days.

### Step 5. RESULTS

Depending on the existing electrical infrastructure at your location and the scope of your new request, there are several different project flows:

- i. Service Adequate
- ii. New Meter
- iii. New Point of Entry
- iv. Service Not Adequate–Service Reinforcement
- v. Service Not Adequate–Service Reinforcement & New Point of Entry

### Step 6. UPGRADE

Utility-side service upgrades can take **6-24 months** depending on the existing service and requested load. This is site-specific and depends on existing service and requested load. Upgrades are completed after the customer-side construction has been finished. **This does not include installing the aboveground electric vehicle chargers. It is critical that you submit your Service Request as early in your planning process as possible.**

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## More Information

Learn more about the [Electric Vehicle Make-Ready Program](#)

Read our [Customer Guide to Electrical Service Installation](#), AKA the Blue Book

Watch how to file EV charging station jobs in our Project Center [video](#)

See our [rates and tariffs](#)

## Contact Us

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