TRANSFER OF LOAD FROM COMPANY’S SUPPLY TO CUSTOMER’S EMERGENCY GENERATORS

FILE: APPLICATION AND DESIGN MANUAL
FIELD MANUAL

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<tr>
<td>NESC REFERENCE 2012</td>
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TRANSFER OF LOAD FROM COMPANY'S SUPPLY TO CUSTOMER'S EMERGENCY GENERATORS

1.0 PURPOSE
This specification gives the requirements and characteristics of the transfer switch used with a customer owned low-voltage (600V or less) emergency generator. The operation of the transfer switch is such as to prevent the accidental paralleling of the emergency generator with the Con Edison secondary system.

2.0 REGIONS APPLICABLE
Applicable to all Regions.

3.0 APPROVED SYSTEMS
Transfer of load from the Company's supply to the customer's emergency generator can be accomplished using a transfer switch or an interlock system. The preferred method is to use an automatic transfer switch.

4.0 THE TRANSFER SWITCH
A transfer switch is a device that transfers load from one supply to another supply either manually or automatically.

5.0 TRANSFER SWITCH CHARACTERISTICS

5.1 Construction, ratings and performance of automatic or manual transfer switches shall be in accordance with ANSI/UL 1008-1988, and the National Electrical Safety Code (NESC).

5.2 A transfer switch shall be three-phase, load break, double throw (break-before-make), as shown in the Attachment. The customer load is permanently connected to the blades of the switch. The Company supply and the
customer’s emergency generator are connected to stationary contacts at opposite sides of the switch. Blades of all three phases shall move simultaneously when transferring load to either the Company or customer emergency generator supply.

6.0 **THE AUTOMATIC TRANSFER SWITCH**
An automatic transfer switch must be capable of automatically transferring a customer load from the normal supply to a stable alternate supply in the event of failure of the normal supply. Also, it must be capable of manually returning the load to the normal supply, after the normal supply has been restored and has become stable. A minimum time interval of five minutes must be allowed before returning the load manually to the normal supply. An automatic transfer switch must also be capable of manual operation if its automatic operation Malfunctions.

7.0 **THE BYPASS/ISOLATION SWITCH (See Attachment)**

7.1 A manually operated, three-phase, double throw load break bypass/isolation switch can be used with each transfer switch to provide means of bypassing and isolating the transfer switch, thus, permitting its maintenance and repair.

7.2 A mechanical interlock shall be provided between the transfer switch and the bypass switch to prevent the operation of the transfer switch whenever the bypass switch is used.

8.0 **SHORT CIRCUIT DUTY**
The transfer switch and its isolating bypass switch, if provided, shall have the ability to withstand the available fault current at the location where the switches are installed.

9.0 **APPROVED INTERLOCK**
The Company power supply and the customer emergency generator may both be connected to a common switchboard main bus, provided that their paralleling to the
main bus is prevented by means of a key interlock circuit breaker system or a combination of electrical and key interlock system using circuit breakers.

10.0 **SERVICE DISCONNECT DEVICE**
A service disconnect device is required for both transfer switch and interlock type systems.

11.0 **COMPANY’S REVIEW OF CUSTOMER’S INSTALLATION**
Before the customer’s emergency equipment is installed, the customer shall submit for Company review,

11.1 A one-line electrical diagram showing the proposed installation, its interconnection to the electrical service and the means used to prevent parallel operation. The Company reserves the right of field inspection to ensure compliance.

11.2 A written statement signed by the customer stating that the emergency facilities will be used only during an interruption of the Company’s electrical service, or a Company announced voltage reduction, and for necessary testing purposes. Customers using emergency generating equipment under other than the above specified circumstances will be required to take service under the appropriate service classification that permits parallel operation.
Elie A. Chebli (Signature on File)
Elie A. Chebli
Department Manager
Network Systems
Distribution Engineering Department

D. Sammon/DPSa

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**ATTACHMENT**

**TRANSFER SWITCHING SCHEME**

ATS = Automatic Transfer Switch  
BP = Bypass Switch  
IS = Isolation Switch  
LOAD = Customer Load  
NORMAL = Con Edison Supply  
EMERGENCY = Customer Emergency Generator