**Vendor Name:**

**Contact Phone Number:**              **Contact Email:**

**Project Name/SCOPE:**               **RFP Number:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of :**  **Subcontractor or MWBE Trade Associations** | **Description of MWBE Work Solicited or Outreach Efforts with MWBE Trade Associations** | **MWBE Status**  **(MBE or WBE)** | **Results of Contact or Outreach Efforts** |
| *PLEASE DELETE SAMPLE (IN RED) DATA BELOW BEFORE COMPLETEING THIS FORM* | | | |
| *Joe’s Painting Company* | *Painting Services* | *MBE* | *Will use this vendor* |
| *Women Presidents’ Educational Organization (WPEO)* | *Matchmakers Sessions* | *N/A* | *Identified 3 potential subcontractors* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| PLEASE ADD LINES TO THIS FORM AS NEEDED | | | |
|  |  |  |  |

*\*List all minority and women owned business enterprises (MWBEs) subcontractors/materials suppliers and trade associations solicited to recruit MWBEs for this project.*

**Summary of Good Faith Efforts Methodology: Yes/ No**

**Soliciting MWBE Subcontractors**      

**Soliciting MWBE Materials Suppliers**

**Soliciting MWBE Value Added Resellers**

**Membership in Supplier Diversity Trade Associations:**

[**Local/ National Chapter of NMSDC**](http://nynjmsdc.org/)     

[**Local/ National Chapter of WBENC**](https://wpeo.us/)

**Posting Opportunities to MWBEs:**

**Through Trade Journals or Newspapers**      

**Through Con Ed/ Supplier Gateway Portal**

**Vendor Outreach:**

**Attendance at MWBE Matchmakers & Expos**      

**Hosting MWBE Matchmakers**

[**Identification of MWBEs using NY State MWBE database**](https://ny.newnycontracts.com/)

[**Identification of MWBEs using NYC MWBE database**](http://mtprawvwsbswtp1-1.nyc.gov/)     

**Other:**

**Capacity Building/ Mentor Programs**      

**Joint Ventures w/ MWBEs**

**Teaming Agreements w/ MWBEs**      

**Use of 3rd Party Consultants**